

PRELIMINARY ACTION AGENDA  
LAKE FOREST CITY COUNCIL

Regular Meeting of the City Council  
January 7, 2014

Lake Forest City Hall  
25550 Commercentre Drive  
Council Chambers  
Lake Forest, California 92630

PRELIMINARY ACTION AGENDA: The listed Action represents a brief synopsis of the Council action. The Council Minutes, when approved, stand as the official record of the meeting. This Preliminary Action Agenda is provided as quick reference only and is NOT intended to serve as any form of the official record and should not be relied upon in making important decisions. Before making important decisions, you should review the approved minutes.

CALL TO ORDER:

6:01 p.m.

ROLL CALL:	Council Members:	David A. Bass Kathryn McCullough Scott Voigts
	Mayor Pro Tem:	Adam Nick
	Mayor:	Dwight Robinson
	City Manager:	Robert C. Dunek
	City Attorney:	Scott C. Smith
	City Clerk:	Stephanie D. Smith

CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to Government Code Section 54956.8  
Property: APN: 104-143-46 and 104-143-47  
Agency negotiators: City Manager and City Attorney  
Negotiating parties: Baker Ranch Associates, LLC  
Under Negotiation: Price and Terms of Payment for Land for On-Site  
Public Facilities

ACTION: Conducted Closed Session.

RECESS: City Council recessed at 7:05 p.m. from Closed Session for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:10 p.m., with all Members present to continue regular City business.

## PUBLIC SESSION

INVOCATION: The Invocation was led by Council Member Voigts.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Council Member McCullough.

## CLOSED SESSION REPORT:

Assistant City Attorney Richardson stated there was no reportable action.

## PRESENTATIONS:

2. COMMENDATION FOR LORETTA HERRIN AS THE 2013 PARKS AND RECREATION CHAIRPERSON submitted by Director of Community Services.

ACTION: On motion by Council Member McCullough and second by Council Member Voigts, the City Council approved the commendation as submitted.

3. COMMENDATION FOR JERRY ZECHMEISTER AS CHAIR OF THE PLANNING COMMISSION FOR 2013 submitted by City Clerk.

ACTION: On motion by Council Member McCullough and second by Council Member Voigts, the City Council approved the Commendation as submitted.

4. RECOGNITION OF ORANGE COUNTY SHERIFF LIEUTENANT PATRICK HIGA submitted by Deputy City Manager/Director of Management Services.

ACTION: On motion by Council Member McCullough and second by Council Member Voigts, the City Council approved the recognition as submitted.

## CITY COUNCIL CEREMONIAL ITEMS

5. RESOLUTION COMMENDING OUT-GOING MAYOR submitted by City Clerk.

ACTION: On motion by Council Member McCullough and second by Council Member Bass, the City Council adopted Resolution No. 2014-01 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, COMMENDING COUNCIL MEMBER VOIGTS ON HIS TERM AS MAYOR IN 2013. MOTION CARRIED with Council Member Voigts abstained.

6. COMMENTS BY NEW MAYOR submitted by City Clerk.

ACTION: Mayor Robinson presented comments.

#### REPORT FROM STUDENT LIAISON:

Jeff Domenech, Student Liaison from El Toro High School, presented his report.

PUBLIC COMMENTS: The following members of the public offered comments: Marcia Rudolph, Andrew O'Connor, Jim Gardner, Jim Rosenberg, Bob Holtzclaw, and Heiko Peschel.

#### CONSENT CALENDAR - WARRANT REGISTER: (Item No. 7)

7. CERTIFICATION OF WARRANT REGISTER submitted by Director of Finance/City Treasurer.

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council approved the warrant register in the amount of \$4,711,968.78 as submitted. MOTION CARRIED with Mayor Pro Tem Nick abstained on warrant payable to Cummins and White, LLP.

#### CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 8 - 14)

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council approved Consent Calendar Item Nos. \*8-9 and \*11-14. MOTION CARRIED with Council Member Bass abstained on Agenda Item No. 9.

- \*8. WAIVE READING OF ORDINANCES AND RESOLUTIONS submitted by City Clerk.

ACTION: The City Council approved the reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

- \*9. MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON DECEMBER 3, 2013, submitted by City Clerk.

ACTION: The City Council approved the Minutes as submitted.

- \*11. THIRD CONTRACT AMENDMENT WITH WEST COAST ARBORISTS FOR TREE MAINTENANCE SERVICES submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved the Third Amendment to the contract for Tree Maintenance Services with West Coast Arborists. 2. Authorized the Mayor to sign, and the City Clerk to attest, the Third Amendment substantially in the form attached.

- \*12. SECOND AMENDMENT TO AGREEMENT WITH ANDERSONPENNA PARTNERS, INC., FOR GENERAL ENGINEERING SERVICES submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved the Second Amendment to the Agreement with AndersonPenna Partners, Inc., ("AndersonPenna") for General Engineering Services. 2. Authorized the Mayor to execute, and City Clerk to attest, the Second Amendment to the Agreement with AndersonPenna.

- \*13. REQUEST FOR PROPOSAL FOR FIVE MAINTENANCE CONTRACTS submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved the Requests for Proposals for five maintenance contracts for Facility and Park, Custodial, Electrical, Tree Management, and Landscape Maintenance Services. 2. Authorized staff to solicit proposals for five maintenance contracts for Facility and Park, Custodial, Electrical, Tree Management, and Landscape Maintenance Services.

- \*14. REQUEST FOR A ONE-YEAR EXTENSION FOR THE BUILDING AND SAFETY SERVICES CONTRACT WITH INTERWEST CONSULTING GROUP submitted by Director of Development Services.

**ACTION:** The City Council: 1. Approved the Fourth Amendment to the Professional Services Agreement with Interwest Consulting Group, substantially in the form attached, to provide Building and Safety Services. 2. Authorized the Mayor to sign, and the City Clerk to attest, the agreement with Interwest Consulting Group, substantially in the form attached.

**PULLED CONSENT CALENDAR ITEM:**

10. **AWARD OF CONTRACT ELECTRONIC FILING OF FPPC FORMS** submitted by City Clerk.

This item was pulled by a member of the public.

Jim Gardner, Lake Forest resident, pulled this item for separate consideration.

**ACTION:** On motion by Council Member Voigts and second by Council Member Bass, the City Council approved the Agreement with NetFile in the amount of \$30,000 to provide online services for the electronic filing of Fair Political Practices Commission forms. Authorized the Mayor to sign and the City Clerk to attest the agreement, substantially in the form attached. **MOTION UNANIMOUSLY CARRIED.**

**PUBLIC HEARING(S):**

15. **ADOPTION OF 2013-2021 GENERAL PLAN HOUSING ELEMENT** submitted by Director of Development Services.

The staff report dated January 7, 2014 was introduced.

Mayor Robinson opened the Public Hearing for public comment.

There were no public comments.

Mayor Robinson closed the public portion of the Public Hearing.

**ACTION:** On motion by Council Member McCullough and second by Council Member Voigts, the City Council: 1. Adopted Resolution No. 2014-02 entitled: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, ADOPTING A NEGATIVE DECLARATION FOR GENERAL PLAN AMENDMENT 10-13-3602 FOR THE 2013-2021 HOUSING ELEMENT OF THE GENERAL PLAN.**

2. Adopted Resolution No. 2014-03 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT 10-13-3602 ADOPTING THE 2013-2021 HOUSING ELEMENT OF THE GENERAL PLAN. MOTION UNANIMOUSLY CARRIED.

DISCUSSION/ACTION ITEMS:

16. ESTABLISHMENT OF STREET SWEEPING PARKING RESTRICTIONS submitted by Director of Public Works/City Engineer.

The staff report dated January 7, 2014 was introduced.

The following members of the public offered comments: John Pherrin, Jim Gardner, and Steve Carlson.

Council discussion ensued.

**ACTION:** On motion by Council Member Voigts and second by Council Member McCullough, the City Council adopted Resolution No. 2014-04 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, ESTABLISHING STREET SWEEPING PARKING RESTRICTIONS ON RIDGE ROUTE DRIVE (WEST OF ROCKFIELD BLVD.) AND CHERRY STREET (NORTH OF TRABUCO ROAD TO DARRIN DRIVE). MOTION UNANIMOUSLY CARRIED.

17. CONSIDERATION OF COMPREHENSIVE APPLICATION PACKET FOR SELECTION OF PLANNING COMMISSIONER submitted by Deputy City Manager/Director of Management Services.

Staff report dated January 7, 2014 was introduced.

Council discussion ensued.

**ACTION:** On motion by Council Member Voigts and second by Council Member McCullough, the City Council finalized the application packet for the selection of Planning Commissioner for the unexpired term ending December, 2014 and the use of a comprehensive application packet for future recruitments of all Commissions. MOTION UNANIMOUSLY CARRIED.

18. ANNUAL CITY COUNCIL APPOINTMENTS TO BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES submitted by City Clerk.

Staff report dated January 7, 2014 was introduced.

ACTION: On motion by Council Member Voigts and second by Council Member McCullough, the City Council: 1. Made the following appointments to various Board, Commission, Committee, and Agency representations: Mayor Pro Tem Nick was selected to serve on the California Joint Powers Insurance Authority Board; Council Member Voigts was selected to serve on the Transportation Corridor Agency Board; Council Member McCullough was selected to serve on the Upper Newport Bay Watershed Committee; Council Member McCullough was selected to serve on the Orange County Fire Authority Board with Mayor Robinson as selected alternate; Council Member McCullough was selected to serve on the Orange County Public Library Board with Mayor Robinson selected as alternate, and Council Member McCullough was selected to serve on the South Orange County Watershed Board. 2. Adopted Resolution No. 2014-05 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE AND ALTERNATE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS; and 3. Approved FPPC Form 806 and authorized the City Clerk to post the form on the City's website. MOTION UNANIMOUSLY CARRIED.

19. REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES, ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY AND/OR THE ORANGE COUNTY CITY SELECTION COMMITTEE submitted by City Clerk.

ACTION: The City Council made no appointments.

#### CITY MANAGER'S REPORT:

City Manager Dunek presented comments.

#### CITY COUNCIL COMMENTS:

Council Member Bass offered comments.

Council Member McCullough offered comments.

Council Member Voigts offered comments.

Mayor Pro Tem Nick offered comments.

Mayor Robinson offered comments.

CONTINUED CLOSED SESSION:

There was no continued Closed Session.

ADJOURNMENT: 9:17 p.m.